Fifth International Staff Training Week

Lublin University Of Technology

16-20 April 2018

Erasmus+ Experience

**VISITING PROGRAMME**

**Monday (16/04)**

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| 09:40 | **Meeting at the Faculty of Mechanical Engineering, room 107 (University Campus)** |
| 10:00 | Introductory session – University and International Exchange at LUT  *Małgorzata Wilczyńska, MA, IE Officer* |
| 10:30 | Guests introduction – short University presentations of guests  (shortly who you are and what you do at your University – should we not manage to make all presentations, some of them might be done on Tuesday)  *Participants* |
| 11:15 | Financial Session – conditions of grant fulfillment  Organizational Session – practical info  *Małgorzata Wilczyńska, MA, IE Officer* |
| 12:30 | Lunch offered by LUT - Insomnia Restaurant ul. M.C-Skłodowskiej 12 (going together) |
| 14:00 | Visit to the bank to collect scholarship, **Bank at Krakowskie Przedmieście** (going together) |

**Tuesday (17/04)**

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| 9:30 | **Meeting at the Dormitory No. 4, Campus Tour** |
| 10:00-11:30 | Visiting Main Library and Faculty Libraries. |
| 11:45-12:45 | Lunch Break |
| 12:45-14:00 | **Faculty of Mechanical Engineering, room 107 (University Campus)**  Open lecture on Erasmus experience  ESN representatives, students and staff |
| 14:15 | Faculty Meetings  Electrical Engineering and Computer Science Faculty (room no. 217)  Management Faculty (room 26, secretary’s office)  Office of International Education (dormitory no. 4, base floor) |

**Wednesday (18/04)**

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| 9:45 | **Meeting at the Rectorate Building, base floor (University Campus)** |
| 10:00-12:00 | Dissemination and Impact of Erasmus+ Project |
| 12:00-13:00 | Lunch Break |
| 13:00-14:30 | Crash Course of Polish Language |

**Thursday (19/04)**

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| 9:30 | Meeting at the Lublin Castle (city centre, 9 Zamkowa Street) |
| 10:00-13:00 | Guided Tour to Lublin city centre (3 hours) |
|  | Afternoon free |

**Friday (20/04)**

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| 10:00 | **Meeting at the Faculty of Mechanical Engineering, room 107 (University Campus)** |
|  | Conclusions and exchange of general impressions  Evaluation of the Week  *Małgorzata Wilczyńska, MA, IE Officer* |
| 11:00 | Farewell Speech and Certificate Ceremony  ***Marta Batorczak-Żuchowska, MPhil, Head of Office of International Education*** |